

WAVERLY AIRPORT COMMISSION

Minutes of meeting held on Thursday, November 10th, 2011 @ 7:00 p.m.

The Waverly Airport Commission Meeting was held on November 10th, 2011 @ 7:00 p.m. at the Waverly Airport. The meeting was called to order and facilitated by Dennis Hansen, Chairperson.

Commission members present: Dennis Hansen, Dan Marsh, and Nicholas Williams. Also in attendance were: Kathy Olson, City Council Liaison; Mike Cherry, City Engineer; Brian Curtis, Stu English and Dale Guimond, Cedar Valley Aviation; and Andy Mason, McClure Engineering. Guests were present as follows: Mark Mueller and Fred Krumwiede.

The meeting was called to order by Dennis Hansen, Chairperson.

The minutes from the October meeting were approved by a motion from Nicholas Williams and seconded by Dan Marsh.

The Financial Reports from October were reviewed with discrepancies noted by Cedar Valley Aviation. CVA will meet with the city for more clarification on report details and coding of line items to be reviewed next meeting.

Bills: No bills were submitted for approval, however a discussion ensued about constant internet problems at the airport. CVA will put together a proposal for the commission to review for a new provider with better service and higher expense.

Reports/Announcements: McClure Engineering is satisfied with the entrance and parking project recently completed. A few fix-ups are all that remain with completion by Thanksgiving. The city is to install stop signs and chevrons, the original access road will stay open until further notice. One quick note: the hangars are full.

Unfinished Business: None

New Business: The city council will be informed on the updated process for the Capital Improvement Plan on December 5th. A change was noted in the process. An aerial obstruction survey, with the results soon after, can be completed before the acquisition process is started. The city would have to cover the cost of approximately \$10,000 and would be reimbursable if the project were to continue. If the council votes down the project after the results are viewed, it would not be a candidate for reimbursement. No changes in the earlier proposed time table would result.

Group Discussion: None

No further business appearing, the meeting was adjourned by a motion from Dan Marsh and seconded by Nick Williams.

Dan Marsh, Commission Secretary