

August 14, 2014 Airport Commission Minutes held at 7:00 / Updated August 15, 2014

Conducted by Richard Lindell

1. **Present At The Meeting:** Mitchell Bond, Mike Cherry and Jane Wollenzien
Also Present Were: Brian Curtis, Stu English, Fred Krumwiede and Chris Glazer
Absent: Dan Marsh and Dennis Hansen
2. **Approval Of The Last Meeting Minutes:** Motion to approve by Mitchell Bond and 2nd by Jane Wollenzien
3. **Bills To Approve:** None at the present time. Brian Curtis did mention that Modern Builders were called back to work on the leaking main hangar roof leaks as they were not completely repaired on the first attempt. He didn't know if a billing for those services would be coming or that it may be covered under their warranty of services?
4. **Review Of Financial:** Motion to approve by Jane Wollenzien and a 2nd by Mitch
5. **Reports And Announcements:** Review of the traffic movements and fuel sales for the previous month due to the flight breakfast/Heritage Days and an increase in Aerial Services activities. Also, traffic was up with the Oshkosh Annual air show that was last month as well. Comments made by Brian that traffic and fuel sales were up a bit compared to this time one year ago mainly due to good weather and the above activities. Approximately 35 rides were given at the annual flight breakfast at the airport this year. Approximately 840 people attended this year's Lion's Pancake Breakfast that ended up being a successful, safe event.
6. **Unfinished Business:** None
7. **New Business:** Reported by Airport Manager, Brian Curtis, the new carpet in the lobby has seams that are unraveling and Mike will call the installing contractor to get the issue resolved and repaired.
8. **Tabled Items:** None
9. **Project Status Report:**
 - a. **Runway Safety Area-Property Acquisition:** Mike reported an update that the City Attorney is continuing to work with the property owners on the process. He also report that three of the 6 owners have a pending agreement with the city and three have come to an impasse. City Attorney, Bill Werger, is still continuing to work on resolving the last three properties and will make recommendations at the conclusion of the negotiation.
 - b. **Insulation Repairs in Mech. Room:** Concern was made by Mike and Brian and the commission as to the quality of workmanship, along with the means and methods used to complete the installation of the insulation. It is the consensus of the commission to have McClure rectify the issue and concerns of the board before payment and exception of the work.
 - c. As of this meeting, August 14, no resolution to this issue has been reached. It is also noted that NO payment has been made for any of this work in anticipation of a resolution.
10. **Group Discussion:** Design work is proceeding with the rehab/re-construction of the runway project. It is noted that February bidding is anticipated for this work so that construction pricing and letting of the work to the successful contractor can be chosen. Brian also expressed concern for the cost of relocating and the general operating cost that ASI will see significantly increase due to the construction work. As the airport will be shut down for all traffic during this project, he is looking for relief on rent for their portion of the facility and as well as having to continue to operate their business at an elevated operating cost . . . fuel, maintenance, etc..

Also, concerns were expressed that the tenants of the rented T-hangar are notified and some relief to them is also reviewed. Additional expense will be incurred for the folks that need to use the equipment during this time. Mike is going to look into the concerns to see what the city would be willing to do.

Lastly, Stu had brought to the table a suggestion that the commission really has no need to meet every month as there is not a lot going on at this time. He suggested that we not meet in September, but meet again in October. If something would come up and need immediate attention, we could at that time call a special meeting. The motion was made to approve this suggestion by Mitchell and a second was made by Jane. So the next commission meeting will be in October.

11. Adjournment: Motion by Mitchell and a second was made by Jane at 7:40 PM.

*Minutes taken by Mitchell Bond