

**11 February 2021 Waverly, Iowa Airport Commission** - Minutes by Eric Bagelmann

- 1) Present** - Dennis Hansen, Mike Cherry, Mike Sherer, Lee Hinrichs, Irv Swieter, Eric Bagelmann  
**Absent** - Jane Wollenzien, Kris Glaser  
**Guests** - Barb Swieter, Mark Mueller

**2) Approve January Meeting Minutes** - Motion to approve made by Mike Sherer, second by Lee Hinrichs. Approved.

**3) Review Financial Reports & Approve Bills** - Bill from Elsamiller Electric for hangar GFI, Ground Fault Interrupter. Bill for a new smart TV, \$356.80 with permission to hang on the lobby wall. The Commission saw the TV as a benefit for the airport, providing access to flight instructional videos & weather reporting. Motion to approve by Eric Bagelmann, seconded by Lee Hinrichs. Approved.

Mike Cherry inquired about vacant hangars. Currently, Waverly Airport has three. Hangars #11, #12 & #6. Irv does inform people in the Waterloo area on our hangars. Dennis Hansen will see if we can advertise through the IBAA, Iowa Business Aviation Association, website. Motion to approve the Financial Report by Lee Hinrichs, seconded by Eric Bagelmann. Approved.

**4) Reports & Announcements** - Motion to approve the Traffic Report by Lee Hinrichs, seconded by Mike Sherer. Approved.

**2021 Waverly, Iowa Airport Monthly Traffic Report**

Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Agriculture	0												0
Business	24												24
Training	7												7
Pleasure	24												24
Total	55												55

**2021 Waverly, Iowa Airport Monthly Fuel Sales (Gallons)**

Fuel	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
100LL	35.08												35.08

**5) Unfinished Business** - None

**6) New Business - Approve Purchase of Airport Security Camera System** - The original security camera system dates back to 2007 and is obsolete and does not provide adequate coverage or data collection. The new camera system from Hawkeye Communications will have a total of 10 cameras with a 16 channel 6TB recorder. The quote from Hawkeye Communications is \$8,813, not including tax. This includes not only the cameras and the recorder but installation, configuration, training & testing. Placement of 4 exterior dome cameras are for the NW & NE corners, covering the parking lot, taxiway, fuel tanks & the tarmac. Four other dome cameras would go in the bulk hangar, 1 in each corner. The 2 remaining dome cameras would go to cover the lobby area and the engine room. Mike Sherer asked if there were other competitive bids. Mike Cherry indicated Hawkeye Communication is already a vendor for the City, are known and have a good reputation. They have systems in the Library & in Public Services. Motion to approve by Dennis Hansen, seconded by Eric Bagelmann. Approved.

**7) Tabled Items** - None

**8) Project Status Report - *The Runway 29 Extension*** - The project is finished, construction-wise. The engineer is working on the FAA closeout documents. Finishing the paperwork could run into June, July or August. Also noted, Irv has seen an increase in business traffic. Pilots specifically mentioned the longer runway for flying in, providing an extra margin of safety.

**9) Group Discussion - *Avionics Clean Room*** - Irv inquired if there was any more discussion about going back to the State to apply for a grant for an Avionics Clean Room. Business for Clint Swieter's avionics work was very good year last year. The Commission expressed an interest in continuing to pursue this with the possibility of adding space upstairs. Mark Mueller spoke of the buildings he has had constructed and, in his experience, about half the money is in concrete for the foundation and floor. Meaning, it is cheaper to go up, than to build out. Lee Hinrichs asked if we can keep applying for funding from the State. The insulation for the Bulk Hangar took 3 or 4 years before approval. The Commission would like to see estimates and ideas on possible options. Mike Cherry said one thing to keep in mind is you have to maintain what you already have. Simply, if you have existing infrastructure in distress, adding new infrastructure is hard to get funding for, if you are not maintaining your current infrastructure. Both the Fed and the State want to see the City maintaining their current infrastructure. The next priority project from the Capital Improvement Plan, CIP, is taxiway rehab. Mike Cherry is going to look into possibilities and options and report back.

***Fly-In Breakfast*** - It was asked if the Fly-In Breakfast will take place this year. Mark Mueller said the Lions are planning to have it unless we, the Airport Commission, say no. The Fly-In Pancake Breakfast is coordinated to occur with Heritage Days.

***Summer Cook Outs*** - Swieter Air Services is planning to restart the summer cook outs in May. They will take place on the last Thursday of the month and are open to all.

**10) Adjournment** - Motion to adjourn by Mike Sherer, seconded by Lee Hinrichs. Approved.