

10 June 2021 Waverly, Iowa Airport Commission - Minutes by Eric Bagelmann

1) Present - Lee Hinrichs, Jane Wollenzien, Dennis Hansen, Mike Cherry, Mike Sherer, Irv Swieter, Eric Bagelmann
Absent - None
Guests - None

2) Approve May Meeting Minutes - Motion to approve by Mike Sherer, second by Jane Wollenzien. Approved.

3) Review Financial Reports & Approve Bills - No Bills. Financial Report showed an error under Expenses, #6371, for \$107,329. Under Expenses, Capital Equipment #6727 did not show on the May Financial Report. In May meeting, a question was asked: "what was the expenditure"? The Commission discussed and agreed, a corrected May Financial Report should be sent for review before approval. Review of the May Financial Report will occur during the July meeting.

4) Reports & Announcements - The Self-Service Fuel is going very well, no problems. Motion to approve Traffic Report by Lee Hinrich, seconded by Eric Bagelmann. Approved.

2021 Waverly, Iowa Airport Monthly Traffic Report

Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Agriculture	0	0	0	0	0								0
Business	24	22	93	74	117								330
Training	7	9	14	13	47								90
Pleasure	24	8	28	16	87								163
Total	55	39	135	103	251								583

2021 Waverly, Iowa Airport Monthly Fuel Sales (Gallons)

Fuel	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
100LL	35.08	143.77	394.16	316.63	301.95								1191.59

5) Unfinished Business - New Airport Logo - Barb Swieter is waiting for the school to get back to her.

Discuss Annual Lease Agreements for Hangar Rental - Discussion on whether the Lease Agreements should renew automatically. Mike Cherry noted this is also an opportunity for a Lessee to update their contact information. It also provides the City with a more thorough systematic review. It was agreed the Lease will automatically renew with no Lease Agreement sent out unless, there is a rate change. Mike Cherry and the staff will work on the wording of the Lease Agreement and report back.

6) New Business - None

7) Tabled Items - None

8) Project Status Report - The Runway 29 Extension - Silt Fence & Repairing Erosion - The City needs to remove the silt fence and repair some erosion from the project. The City will perform the job or contract it out.

9) Group Discussion - Lion’s Club Fly-In Pancake Breakfast - July 18th - It was questioned as to who is responsible for providing tables & chairs. Irv confirmed, Lion’s Club is responsible. The airport is providing the space/venue.

Mike Sherer asked if City Council will appoint a Council Liaison to the Airport Commission. Mike Cherry indicated it has not happened yet, but should occur soon.

10) Adjournment - Motion to adjourn by Lee Hinrichs, seconded by Mike Sherer. Approved.