

November 9, 2023, Airport Commission Meeting held at 7:00pm

Conducted by Dennis Hansen

*Minutes taken by Dennis Hansen

1. **Present at the Meeting:** Lee Henrichs, Mike Cherry, Dennis Hansen, Dick Palm, Mike Sherer, Irv and Barb Swieter.
Guests: None.
Absent: Eric Bagelmann and Rod Drenkow.
2. **Approval of the Last Meeting Minutes:** Motion to approve the October 2023 Meeting Minutes by Lee Hinrichs and seconded by Mike Sherer, motion carried.
3. **Review of Financial Reports for October 2023:** Motion was made to approve the October Financial Report by Mike Sherer and seconded by Lee Hinrichs, motion carried.
4. **Reports and Announcements:** Commission reviewed the Traffic Report for October 2023 as presented by Irv Swieter. The Fuel Report for October was delayed and will be presented in December.
5. **Unfinished Business:** Discussion was held regarding the progress being made on the 5-yr On-Call Engineering Services Agreement and that the Consultant Selection Committee will meet at 6:30PM on December 14th to continue the review and interview process.

A review of the Ag/Lease Cut & Bale Grass Agreement was conducted noting the current tenant has until December 1st to terminate the agreement via non-payment of the lease.
6. **New Business:** Commission reviewed the '24-'25 Preliminary Budget; some minor adjustments were noted and an updated version will be presented in December for final review and approval.

Commission also reviewed the FY2025 5-yr FAA Capital Improvement Program and with some adjustments, will present an updated version at the December meeting for final review and approval.
7. **Tabled Items:** None.
8. **Project Status Report:** A review of the Progress Report for the T-Hangar Taxilane Reconstruction project was conducted.

A review of the Progress Report for the Taxiway Connector Project was conducted.

An update on the T-Hangar 240V Electrical Upgrade was conducted and noted that it was completed.
9. **Group Discussion:** Reviewed calendar items for month of December.
10. **Adjournment:** Motion by Lee Hinrichs and seconded by Mike Sherer, motion carried at 8:00 pm.