



Motion to approve the *Monthly Traffic and Fuel Reports*: made by Mike Sherer, seconded by Lee Hinrichs. Approved.

**5) Unfinished Business - Review Changes to Hangar Rent - Starting July 2023** - Cherry followed up with the Commission regarding the letter sent to tenants on the upcoming hangar rate increases, effective 01 July 2023. Information in the letter shows the 3 hangar types; their current monthly rates; the new monthly rates; the amount of the increase per hangar type; and a short list of the improvements being made to the airport this year. Also discussed, sending out a letter in March or April to tenants, when an increase in rent is planned, providing advanced notice.

**Fly-In Breakfast - Schedule & Rates** - Irv and Barb created a flyer for the airport *Fly-In Breakfast* taking place on the 16 July 2023 from 7am - 12pm. Flyers will be mailed to other airports as well, so they can be posted on bulletin boards. Airports share with each other, events and programs occurring throughout the year to promote interest and participation. Irv guessed there are 75-80 flyers for mailing. The *Fly-In Breakfast* is put on by the Lions Clubs International and is a free-will donation. Flights are also available for a nominal charge of \$35.00 by Iowa Flight Training. Lions will provide their own Port-A-Potties (See Airport Commission Minutes from 09 September 2021, Section 4, Paragraph 4).

**6) New Business - City Council Award of "Reconstruct South T-Hangar Taxilane" Project** - On 05 June 2023, Waverly City Council held a public hearing on the subject to *Reconstruct South T-Hangar Taxilane*. The hearing covered 3 Resolutions, which were all approved, 6 - 0 with 1 absent. The Resolutions were:

- 1) *Resolution 23-78 - Approving the Plans, Specifications, Form of Contract and Estimated Cost*
- 2) *Resolution 23-79 - Awarding the South T-Hangar Taxilane Project*
- 3) *Resolution 23-80 - Approving McClure Engineering Company's Task Order #8*

The Taxilane Project Contract was awarded to Midwest Concrete, Inc. of Peosta, Iowa for a bid of \$237,782.86. The Engineering Services Contract was approved for McClure Engineering Co. for \$57,820.00.

Four bids were received ranging from \$237,782.86 - \$344,431.00. Contract documents are expected to be approved by City Council on 10 July 2023, with construction starting after 17 July 2023. Affected tenants will be notified probably with 2 letters. The first, to give the affected tenants advance notice with tentative construction dates. The second, to provide more accurate information after the Pre-Construction Meeting. The project should only take a couple of weeks start to finish. The Contract time is 30 working days, about 6-7 weeks factoring in any holidays and weather events.

**7) Tabled Items - Tatroe Electric's Quote for Lighting** - See May Minutes, Section 8, Interior / Exterior Hangar Lighting Improvements - Update from Irv

**8) Project Status Report - (South) T Hangar Taxilane Reconstruction - Progress Report** - See Section 6, New Business - City Council Award of "Reconstruct South T-Hangar Taxilane" Project.

**Taxiway 11 Connector Project - Progress Report** - The application for Federal funds, sent in April, has been rejected and will need re-submitting. The application was based on one source of Federal Funding. At the time, the City knew it did not have enough of its own Entitlement Funding (bankable for 5 years) to cover expenses. They were hoping some additional appropriations funds might become available. The City did have a different source of funds, BIL (Bi-partisan Infrastructure Law) funds, but you cannot use 2 different types of money on a project without having 2 different funding applications. Jay Pudenz of McClure Engineering provided a solution: use AIP (Airport Improvement Project) Funds which are sufficient to cover 100% of the construction expenses, and use BIL Funds which are sufficient to cover engineering expenses. The contract is going to City Council for approval on 10 July 2023. Irv was questioned by a tenant as to why the airport was going to be closed for 3 days. Irv said the airport is *not* going to close and no one on the Commission could figure out why that information would be out there.

**Interior / Exterior Hangar Lighting Improvements - Update from Irv** - Tatroe Electric's estimate provided to Irv in April listed 5 options for the various lighting repairs needed. The Wind Sock Lights, Option #4, were fixed with LED bulbs as it was considered a safety issue. Irv prioritizes the Options as;

Priority	#2	Option #1	Main Hangar - 5 Big Lights	\$1,250.00
	#4	Option #2	Main Hangar - 2 Flood Light above Main Hangar door	\$541.00
	#3	Option #3	Main Hangar - 6 Small Wall Lights	\$945.00
		Option #4	Wind Sock Lights - 2 Bulbs (Fixed)	\$155.00
	#1	Option #5	Rental Hangars - 2 Lights, Pipe & Wire	\$1,420.00
				<u>\$4,311.00</u>

Priority #1, Option #5; would put outside lighting on the South T-Hangar Taxilane for those tenants occupying a hangar. The lights would be installed on the outside of Hangars 13, 15, and 17. Irv mentioned, it does get pretty dark along the South Taxilane, though that is not a problem in the summer months. Improving the lighting comes directly from the *Hangar Satisfaction Survey* (See 09 March 2023 Airport Meeting Minutes, Section 5, Question #3). The locations of the various lights in need of repair, replacement or upgrading were listed in the Airport Minutes of 11 May 2023.

Motion to approve to have the work done on Option #5 and Option #1 in July: made by Dennis Hansen, seconded by Dick Palm. Approved.

**9) Group Discussion - Calendar - Future Action Items** - The 13 July 2023 meeting is the Commission's last chance to finalize plans for the Fly-In Breakfast on 16 July 2023. The EAA Young Eagles will be at the airport on 12 August 2023. The process to start reviewing the current 5-yr Airport FBO & Manager Agreements coming up for renewal in November will begin by reviewing the current Agreement. Both Agreement terms start on 01 November 2023. The Agreements are planned for a term of 4 year 8 months to get them aligned with the City's Fiscal Budget. Reviewing the Agreements also appears on the calendar for August and September.

City Council Member Rod Drenkow recommended adding Commission Member Term Renewals onto the calendar for March or April. This allows for members to express their desire for re-appointment or to begin a search for a new member. This also gives City Council time to review the re-appointment or to search for a new candidate as warranted. Drenkow also mentioned the two members whose terms will end in 2024. If one term is kept on its 1-year term ending in 2024 and the other term placed on a "new" 5-year term, technically starting in 01 May 2023 and ending in 2028, then the Airport Commission will have only one term expiration a year instead of the two we currently face in 2024.

**10) Adjournment** - Motion to adjourn: made by Mike Sherer, seconded by Lee Hinrichs. Approved.

End Time 8:12pm