Waverly Public Library 1500 West Bremer Avenue Waverly, IA 50677 319-352-1223 319-352-0872 Fax

Security Camera Policy

Purpose

The Waverly Public Library strives to maintain a safe and secure environment for its patrons, staff, and property. The library's security system includes cameras in public areas.

Notice

Signs that inform patrons about the cameras are posted at the library entrance and inside the building.

Viewing recorded images

Images from the library's security cameras are stored in the library digitally on hardware. The library retains recorded images for a limited period of time. The images are administrative records to be viewed only at the discretion of the Library Director and by people authorized by the Library Director.

Approved April 13, 2010 smr Reviewed with no changes 2-11-14 sm-r Revised 9-08-15 smr Reviewed with no changes 4-4-18 sm-r Reviewed with no changes 9-12-23