

<b>Minutes for the Meeting of the Board of Trustees</b>								
<b>Date</b>	February 26, 2024		<b>Time</b>	6 pm				
<b>Location</b>	CG Conference Room		<b>Minutes Prepared By</b>	Alyssa Nordmeyer				
<b>Members:</b>	P	Phil Jones, Chair	P	Laurie Everhardt	P	Jeff Meyers		
	P	Ann Henninger Trax	P	Dr. David Rathe				
<b>Guests:</b>	Jodi Geerts, CEO	Beth Havlovic	Karen Thalacker					
	Joni Poppe	Nicole Myers	Alyssa Nordmeyer					
	Kelly Hilsenbeck							
<b>Related Documents:</b>	Meeting Folder							

Agenda Items	Discussion/Notes	Action
<b>1. Meeting called to order</b>	Jones called the meeting to order at 6:10p.	
<b>2. Approval of Minutes*</b> a. <a href="#">January 22, 2024 Meeting Minutes</a> b. <a href="#">January 22, 2024 Education Meeting Minutes</a>	Minutes of the January 22 Board meetings were reviewed, and a motion was made to approve.	1 <sup>st</sup> : Henninger 2 <sup>nd</sup> : Everhardt Motion carried
<b>3. Celebrations</b>	Womens Heart Event was a great success! Thank you to everyone involved in making that happen.	
<b>4. C.E.O.'s Report</b> a. <a href="#">Organizational Metrics</a> b. <a href="#">Board of Trustees Governance Manual 2024</a>	Geerts presented an overview of the Change Health cyber event. Discussion was had.  Geerts reviewed the January 2024 metrics as provided in the folder. Discussion was had.  Discussion was had on the IHA Manual.	

<p><b>5. Medical Staff President Report</b></p>	<p>Dr Bansal presented on behalf of the medical staff. Reported that MEC approved reports, appointments, policies, order sets and FPPE/OPPE status changes coming before the Board.</p>	
<p><b>6. Financial and Statistical Report</b></p> <ul style="list-style-type: none"> <li>a. <u>Financial Presentation ppt.</u></li> <li>b. <u>Financial Report</u></li> <li>c. <u>Cash on Hand</u></li> </ul>	<p>Havlovic presented the financials as provided in the folder. Discussion was had. Motion to approve comes from Finance Committee. Motion carried.</p>	<p>1<sup>st</sup>: Jones 2<sup>nd</sup>: Meyers Motion carried</p>
<p><b>7. Finance Committee</b></p> <ul style="list-style-type: none"> <li>a. <u>Minutes*</u></li> <li>b. <u>Capital Requests*</u> <ul style="list-style-type: none"> <li>i. <u>Blood Analyzer Interface*</u></li> <li>ii. <u>Stair Chairs*</u></li> </ul> </li> <li>c. <u>Capital Report</u></li> <li>d. <u>Cash Investments &amp; Transfer Report</u></li> <li>e. <u>Financial Assistance Requests</u></li> </ul>	<p>Minutes and capital requests were presented and reviewed as included in the folder. Motion to approve comes from the Finance Committee. Motion carried.</p> <p>Reviewed the capital and cash investments and transfer reports as included in the Board folder.</p>	<p>1<sup>st</sup>: Jones 2<sup>nd</sup>: Meyers Motion carried</p>
<p><b>8. Administrative Reports</b></p> <ul style="list-style-type: none"> <li>a. <u>CNO Report</u></li> <li>b. <u>HR Report</u></li> <li>c. <u>CFO Report</u></li> <li>d. <u>COO Report</u></li> <li>e. <u>CCO Report</u></li> <li>f. <u>COSO Report</u></li> <li>g. <u>CMO Report</u></li> <li>h. <u>Organization Committees*</u> <ul style="list-style-type: none"> <li>i. <u>Environment of Care Committee - January</u></li> <li>ii. <u>Policy and Procedure Committee - January</u></li> </ul> </li> </ul>	<p>Admin Reports were reviewed as included in the Board packet. Discussion was had.</p>	<p>1<sup>st</sup>: Henninger 2<sup>nd</sup>: Rathe Motion carried</p>
<p><b>9. Board Quality Committee</b></p> <ul style="list-style-type: none"> <li>a. <u>February 20, 2024 Board Quality Minutes</u></li> </ul>	<p>Minutes from the Board Quality committee were reviewed. Motion to approve comes from the committee. Motion carried.</p>	
<p><b>10. Medical Staff Committee Reports*</b></p> <ul style="list-style-type: none"> <li>a. <u>ED Provider Committee – Email Approval – Feb</u></li> <li>b. <u>Hospitalist/Inpatient Committee</u> <ul style="list-style-type: none"> <li>i. <u>1-18 Meeting</u></li> <li>ii. <u>Email Approval – Feb</u></li> </ul> </li> <li>c. <u>Infection Prevention Committee – Jan</u></li> </ul>	<p>Medical Staff Reports were reviewed as included in the Board folder. Motion made to approve.</p>	<p>1<sup>st</sup>: Everhardt 2<sup>nd</sup>: Rathe Motion Carried</p>

<ul style="list-style-type: none"> <li>d. <u>Maternity – Child Services Committee – Feb</u></li> <li>e. <u>MEC - Feb</u></li> <li>f. <u>Outpatient Services Committee – Feb</u></li> <li>g. <u>Pharmacy Committee – Feb</u></li> <li>h. <u>Quality Committee – Feb</u></li> <li>i. <u>Radiology Committee – Email Approval – Feb</u></li> <li>j. <u>Trauma Committee - Feb</u></li> </ul>		
<p><b>11. Old Business</b></p>		
<p><b>12. New Business</b></p> <ul style="list-style-type: none"> <li>a. <u>Board Bylaws *</u></li> <li>b. <u>Board Policy *</u></li> <li>c. <u>Initial Appointments*</u> <ul style="list-style-type: none"> <li>i. <u>Handke, Cathleen</u> <i>PMHNP-BC – Telemedicine, ARNP- Psychiatric &amp; Mental Health, Integrated Telehealth Partners</i></li> <li>ii. <u>Houston, Courtney</u> <i>PMHNP-BC – Telemedicine, ARNP- Psychiatric &amp; Mental Health, Integrated Telehealth Partners</i></li> <li>iii. <u>Singh, Manmohan MD –</u> <i>Provisional, Cardiology, UnityPoint</i></li> </ul> </li> <li>d. Reappointments - none</li> <li>e. Updated Provider Privileges - none</li> <li>f. Change in Staff Category/Status FPPE – Complete* <ul style="list-style-type: none"> <li>i. <u>Blake, Christina</u> <i>PMHNP-BC – Telemedicine, ARNP- Psychiatric &amp; Mental Health, Integrated Telehealth Partners</i></li> <li>ii. <u>Bradley, Heidi PMHNP-BC - Telemedicine, ARNP-Psychiatric &amp; Mental Health, Integrated Telehealth Partners</u></li> </ul> </li> </ul>	<p>Geerts Presented the Board Bylaws revisions. Discussion was had. Motion was made to approve.</p> <p>Geerts presented the Board Policy revisions. Motion was made to approve.</p> <p>Initial Appointments were discussed and reviewed as included in the Board packet. Motion was made to approve.</p> <p>Change in Staff Category/Status was reviewed. Motion was made to approve.</p>	<p>Bylaws: 1<sup>st</sup>: Rathe 2<sup>nd</sup>: Meyers Motion carried</p> <p>Policy: 1<sup>st</sup>: Everhardt 2<sup>nd</sup>: Rathe Motion carried</p> <p>Intl. Appt. 1<sup>st</sup>: Henninger 2<sup>nd</sup>: Everhardt Motion carried</p> <p>Status Change: 1<sup>st</sup>: Rathe 2<sup>nd</sup>: Everhardt Motion carried</p>

<p>iii. <u>Clinton, Jon CRNA</u> –  <i>Courtesy, Anesthesia,        Heartland Anesthesia</i></p> <p>iv. <u>Driver, Gyobanna MD</u> –  <i>Courtesy, Emergency        Medicine, Wapiti        Medical Staffing</i></p> <p>v. <u>Froehner, Nathan CRNA</u>        – <i>Courtesy, Anesthesia,        Heartland Anesthesia</i></p> <p>vi. <u>Gipson, Camille ARNP</u> –  <i>Courtesy, ARNP-        Emergency Medicine,        Wapiti Medical Staffing</i></p> <p>vii. <u>Gingery, Mindy CRNA</u> –  <i>Courtesy, Anesthesia,        Heartland Anesthesia</i></p> <p>viii. <u>Hatwig, Dana PMHNP-        BC</u> – <i>Telemedicine,        ARNP-Psychiatric &amp;        Mental Health,        Integrated Telehealth        Partners</i></p> <p>ix. <u>Hesler, Janice PMHNP-        BC</u> – <i>Telemedicine,        ARNP-Psychiatric &amp;        Mental Health,        Integrated Telehealth        Partners</i></p> <p>x. <u>Hickman, Nicole CRNA</u>        – <i>Courtesy, Anesthesia,        Heartland Anesthesia</i></p> <p>xi. <u>Jacobson, Richard        CRNA</u> – <i>Courtesy,        Anesthesia &amp; Pain        Management, Heartland        Anesthesia</i></p> <p>xii. <u>Kane, Tara PMHNP-BC</u>        – <i>Telemedicine, ARNP-        Psychiatric &amp; Mental        Health, Integrated        Telehealth Partners</i></p> <p>xiii. <u>Kuntz, Jennifer CRNA</u> –  <i>Courtesy, Anesthesia,        Heartland Anesthesia</i></p>		
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<p>xiv. <u>LaPan, Tiffanie CRNA</u> –  <i>Courtesy, Anesthesia,        Heartland Anesthesia</i></p> <p>xv. <u>Miller, Tami NNP-BC</u> –  <i>Courtesy, ARNP-        Neonatal, Wapiti        Medical Staffing</i></p> <p>xvi. <u>Nicol, Lacey CRNA</u> –  <i>Courtesy, Anesthesia,        Heartland Anesthesia</i></p> <p>xvii. <u>Schmitt, Jill ARNP</u> –  <i>Active, ARNP-Family        Medicine, Waverly        Health Center</i></p> <p>xviii. <u>Thornberry, Krista        PMHNP-BC</u> –  <i>Telemedicine, ARNP-        Psychiatric &amp; Mental        Health, Integrated        Telehealth Partners</i></p> <p>xix. <u>Tweedy, Sarah CRNA</u> –  <i>Courtesy, Anesthesia,        Heartland Anesthesia</i></p> <p>xx. <u>Welder, Christopher MD</u>        – <i>Courtesy, Radiology,        Radiology Consultants of        Iowa</i></p> <p>xxi. <u>Wright, Shana PMHNP-        BC</u> – <i>Telemedicine,        ARNP-Psychiatric &amp;        Mental Health,        Integrated Telehealth        Partners</i></p> <p>g. Resignations</p> <p>i. <u>Brownshield, Lori        PMHNP-BC</u> –  <i>Telemedicine, ARNP-        Psychiatric &amp; Mental        Health, Integrated        Telehealth Partners</i></p> <p>ii. <u>Hatwig, Dana PMHNP-        BC</u> – <i>Telemedicine,        ARNP-Psychiatric &amp;        Mental Health,        Integrated Telehealth        Partners</i></p>	<p>Board recognizes the resignations.</p>	
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<ul style="list-style-type: none"> <li>iii. <u>Koson, Kelly DO</u> –  <i>Courtesy, Emergency            Medicine, Wapiti            Medical Staffing</i></li> <li>iv. <u>Myrmo, LaDawna CNM</u>  <i>– Active, ARNP –            Midwifery, Waverly            Health Center</i></li> <li>h. Privilege Form Updates*           <ul style="list-style-type: none"> <li>i. <u>Family Medicine</u></li> </ul> </li> </ul>	<p>Family Medicine form was reviewed, and a motion was made to approve.</p>	<p>Privilege Form:          1<sup>st</sup>: Henninger          2<sup>nd</sup>: Everhardt          Motion carried</p>
<p><b>13. Policy and procedure, formularies, protocols and order sets *</b></p> <ul style="list-style-type: none"> <li>a. <u>Policy Summary Sheet</u></li> <li>b. New:           <ul style="list-style-type: none"> <li>i. <u>Loaned Surgical Instruments – Care and Cleaning</u></li> </ul> </li> <li>c. Retire (highlighted in yellow on summary sheet): Requested to retire i-xvi due to use of Dynamic Health and policies are no longer needed           <ul style="list-style-type: none"> <li>i. Bathing</li> <li>ii. Care of Dying Patient</li> <li>iii. Cold Therapy</li> <li>iv. Crutch Walking</li> <li>v. Dressing Application and Changes</li> <li>vi. Enemas</li> <li>vii. Enteral Nutrition</li> <li>viii. Intake and Output</li> <li>ix. Medication Education</li> <li>x. Neurological Assessment</li> <li>xi. Postoperative Care</li> <li>xii. Rectal Tube; insertion of</li> <li>xiii. Seizure Precautions</li> <li>xiv. Sitz Bath</li> <li>xv. Transfer Techniques</li> <li>xvi. Use of K-Pads</li> <li>xvii. Repeat Analysis in Radiology (Policy was a duplicate policy for Mammography retake)</li> </ul> </li> <li>d. <u>Master Formularies*</u></li> <li>e. <u>Order Sets *</u> <ul style="list-style-type: none"> <li>i. Desmopressin Monograph</li> <li>ii. FS Heparin ACS 3638 – revised</li> </ul> </li> </ul>	<p>All policies and procedures, formularies, order sets and protocols were reviewed as provided in the packet. Discussion was had and a motion was made to approve all.</p>	<p>1<sup>st</sup>: Rathe          2<sup>nd</sup>: Everhardt          Motion carried</p>

# WAVERLYHEALTH

— C E N T E R —

<ul style="list-style-type: none"> <li>iii. FS Heparin DVT PE 3639 – revised</li> <li>iv. PO Alcohol Withdrawal 2032 – revised</li> <li>v. PO Blood and Blood Production Transfusion - NEW</li> <li>vi. PO Glascock Postop General – NEW</li> <li>vii. PO heparin Nomogram 3636 - Revised</li> </ul>		
<p><b>14. Closed Session *</b></p> <p>Iowa Code Chapter 21.5.1(i) – Closed session to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual’s reputation and that individual requests a closed session.</p> <p>Iowa Code Chapter 21.5.1(c) – Closed session to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation.</p>	<p>Motion was made at 7:28p to move into closed session.</p> <p>Attendees: Jones Rathe Henninger Everhardt Meyers Thalacker Geerts</p>	
<p><b>15. Open Session*</b></p>	<p>Motion to move into open session was made at 8:13p</p> <p>No action was taken in closed session.</p>	<p>1<sup>st</sup>: Rathe 2<sup>nd</sup>: Everhardt Motion carried</p>
<p><b>16. Adjourn*</b></p>	<p>Henninger made a motion to adjourn.</p>	<p>Motion carried</p>

Next meeting will be held  
Monday, March 25, 2024  
6:00 p.m.  
CG Conference Room