

Minutes for the Meeting of the Board of Trustees				
Date	March 25, 2024		Time	6 pm
Location	CG Conference Room		Minutes Prepared By	Alyssa Nordmeyer
Members:	P	Phil Jones, Chair	P	Laurie Everhardt
	P	Ann Henninger Trax	P	Dr. David Rathe
Guests:	Jodi Geerts, CEO	Beth Havlovic	Karen Thalacker	Dr Bochmann
	Joni Poppe	Nicole Myers	Alyssa Nordmeyer	Kurt Kramer
	Lisa Bennett	Kelly Hilsenbeck	Angie Tye	
Related Documents:	Meeting Folder			

Agenda Items	Discussion/Notes	Action
1. Meeting called to order	Jones called the meeting to order at 5:48pm	
2. Approval of Minutes* a. February 26, 2024, Meeting Minutes b. February 26, 2024, Education Meeting Minutes	Minutes of the February 26 Board meetings were reviewed, and a motion was made to approve.	1 st : Everhardt 2 nd : Henninger Motion carried
3. Celebrations	Celebrate the teamwork between staff during this Change Health incident. Amazing teamwork and ingenuity! Celebrate the new freezer in Nutrition Services! Celebrate the Auxiliary Staff Appreciation event and the donation the Auxiliary made!	
4. <u>C.E.O.'s Report</u>	Discussion was had on the highlights from CEO report provided in the folder.	
5. Medical Staff President Report	Dr. Bochmann presented an update and overview from the MEC and medical staff. Reported that all	

	appointments, privileges, forms, policies, order sets and minutes were approved at MEC. Discussion was had on EMRs and updating forms.	
<p>6. Financial and Statistical Report</p> <p>a. <u>Financial Presentation ppt.</u></p> <p>b. <u>Financial Report</u></p> <p>c. <u>Cash on Hand</u></p>	Havlovic presented the financials as provided in the folder. Discussion was had. Motion to approve comes from the Finance Committee. Motion carried.	1 st : Jones 2 nd : Meyers Motion carried
<p>7. Finance Committee</p> <p>a. Minutes</p> <p>b. Capital Requests</p> <p> i. <u>Avalon Triage Monitor</u></p> <p> ii. <u>Med-Eq Req-Graft Pro Table</u></p> <p>c. <u>Capital Report</u></p> <p>d. <u>Cash Investments & Transfer Report</u></p> <p>e. Financial Assistance Requests</p>	<p>Capital requests come as an inform as they are under Board requirements for approval. They were presented and reviewed as included in the folder.</p> <p>Reviewed the capital and cash investments and transfer reports as included in the Board folder.</p>	
<p>8. Administrative Reports</p> <p>a. <u>CNO Report</u></p> <p>b. <u>HR Report</u></p> <p>c. <u>CFO Report</u></p> <p>d. <u>COO Report</u></p> <p>e. <u>CCO Report</u></p> <p>f. <u>COSO Report</u></p> <p>g. CMO Report</p> <p>h. Organization Committees</p> <p> i. <u>EOC Minutes – March</u></p> <p> ii. <u>Policy & Procedure Minutes - March</u></p>	Admin Reports were reviewed as included in the Board packet. Discussion was had.	
<p>9. Board Quality Committee</p> <p>a. <u>March 19, 2024 Board Quality Minutes</u></p>	Minutes from the Board Quality committee were reviewed. Motion to approve comes from the committee. Motion carried.	
<p>10. Medical Staff Committee Reports*</p> <p>a. <u>ED Provider Committee – Feb</u></p> <p>b. <u>ED Provider Committee Email Approval – March</u></p> <p>c. <u>Gen Med Meeting – February</u></p> <p>d. <u>Lab Committee – March</u></p> <p>e. <u>Maternity-Child Services Committee – March</u></p>	Medical Staff Reports were reviewed as included in the Board folder. Motion made to approve.	1 st : Rathe 2 nd : Everhardt Motion carried

<ul style="list-style-type: none"> f. <u>Maternity-Child Services Committee – Email approval – March</u> g. <u>MEC - March</u> h. <u>Outpatient Services Committee – Email Approval – March</u> i. <u>Pharmacy and Therapeutics Committee – March</u> j. <u>Radiology Committee – March</u> k. <u>RHC Committee - February</u> 		
<p>11. Old Business</p>		
<p>12. New Business</p> <ul style="list-style-type: none"> a. <u>Strategic Planning Consultant Proposal-Linden Consulting*</u> b. <u>HCPRO PROPEL Services Agreement*</u> c. <u>KnowBe4 Renewal*</u> d. <u>Initial Appointments*</u> <ul style="list-style-type: none"> i. <u>Paul, Mary PMHNP-BC – Telemedicine, ARNP-Psychiatric & Mental Health, Integrated Telehealth Partners</u> e. Reappointments - none f. <u>Updated Provider Privileges *</u> <ul style="list-style-type: none"> i. <u>Anouti, Khalil MD – Consulting, Cardiology, Cedar Valley Medical Specialists</u> ii. <u>Johnson, Brooke DO – Provisional, Family Medicine, Waverly Health Center</u> iii. <u>Miller, Daisy DO – Provisional, Family Medicine, Waverly Health Center</u> g. <u>Change in Staff Category/Status FPPE – Complete*</u> <ul style="list-style-type: none"> i. <u>Anouti, Khalil MD – Consulting, Cardiology, Cedar Valley Medical Specialists</u> ii. <u>Kelm, Carissa AGNP – Provisional, ARNP-Family Medicine, Waverly Health Center</u> 	<p>Geerts discussed the Linden Consulting agreement. Discussion was had. Motion was made to approve.</p> <p>Geerts presented the HCPro Agreement. Motion was made to approve.</p> <p>Solheim presented the KnowBe4 Renewal. Discussion was had. Motion was made to approve.</p> <p>Initial Appointment was discussed and reviewed as included in the Board packet. Motion was made to approve.</p> <p>Updated privileges were reviewed. Motion was made to approve.</p> <p>Change in Staff Category/Status were reviewed. Motion was made to approve.</p>	<ul style="list-style-type: none"> a. 1st: Rathe 2nd: Everhardt Motion carried b. 1st: Henninger 2nd: Rathe Motion carried c. 1st: Henninger 2nd: Meyers Motion carried d. 1st: Everhardt 2nd: Henninger Motion carried f. 1st: Rathe 2nd: Henninger Motion carried g. 1st: Everhardt 2nd: Rathe Motion carried

<ul style="list-style-type: none"> iii. <u>Vaughn, Rachel AGNP</u> – <i>Provisional, ARNP- Family Medicine, Waverly Health Center</i> h. Resignations <ul style="list-style-type: none"> i. <u>Choufani, Joe MD</u> – <i>Provisional, Cardiology, Cedar Valley Medical Specialists</i> ii. <u>Hawkins, Frank MD</u> – <i>Courtesy, Interventional Pain Management, Cedar Valley Medical Specialists</i> i. Privilege Form Updates* <ul style="list-style-type: none"> i. <u>Nurse Practitioner – Family Practice</u> 	<p>Board recognizes the resignations.</p> <p>Nurse Practitioner form was reviewed, and a motion was made to approve.</p>	<ul style="list-style-type: none"> i. 1st: Henninger 2nd: Meyers Motion carried
<p>13. Policy and procedure, formularies, protocols and order sets *</p> <ul style="list-style-type: none"> a. <u>Policy Summary Sheet</u> b. New: <ul style="list-style-type: none"> i. <u>Canine Assisted Intervention</u> ii. <u>Clinical Institute Withdrawal Assessment (CIWA)</u> iii. <u>Sepsis Screening Management</u> c. Retire: <ul style="list-style-type: none"> i. Abdominal Aorta Duplex Ultrasound ii. Sleep Services: Final Report iii. Sleep Services: Maintenance of Wakefulness Test (MWT) iv. Sleep Services: Medical Device Recall v. Sleep Services: Multiple Sleep Latency Test (MSLT) Observations and Patient Questionnaire vi. Sleep Services: Patient and Family Education vii. Sleep Services: Practice Principles and Standards 	<p>All policies and procedures, formularies, order sets and protocols were reviewed as provided in the packet. Discussion was had and a motion was made to approve all.</p>	<ul style="list-style-type: none"> 1st: Rathe 2nd: Everhardt Motion carried

<ul style="list-style-type: none"> viii. Sleep Services: Preliminary Sleep Study Report ix. Sleep Services: Pulse Oximetry x. Sleep Services: Responsibilities of Sleep Lab Services xi. Sleep Services: Sleep Study Performance Review d. <u>Formularies</u> e. Order Sets <ul style="list-style-type: none"> i. <u>New</u> ii. <u>Revised</u> 		
<p>14. Closed Session *</p> <p>Iowa Code Chapter 21.5.1(l) – Closed session to discuss marketing and pricing strategies or similar proprietary information in a meeting of a public hospital, where public disclosure of such information would harm such a hospital’s competitive position when no public purpose would be served by public disclosure.</p>	<p>Motion was made at 6:40p to move into closed session.</p> <p>Attendees:</p> <ul style="list-style-type: none"> Jones Rathe Henninger Everhardt Meyers Thalacker Geerts Tye Myers Solheim Poppe Hilsenbeck Kramer 	<p>1st: Meyers 2nd: Rathe Motion carried</p>
<p>15. Open Session *</p>	<p>Motion to move into open session was made at 8:21p</p> <p>No action was taken in closed session.</p>	<p>1st: Rathe 2nd: Everhardt Motion carried</p>
<p>16. Adjourn*</p>	<p>Henninger made a motion to adjourn.</p>	<p>Motion carried</p>

Next meeting will be held
 Monday, April 22, 2024
 6:00 p.m.
 CG Conference Room