



Waverly Zoning Department  
 200 1<sup>st</sup> St. NE PO Box 616  
 Waverly, IA 50677  
[zoning@waverlyia.com](mailto:zoning@waverlyia.com)  
 (319) 352-9208

## Sign Permit Application

Job Address:																	
Owner Information																	
Owner Name:																	
Address:				City:				State:				Zip:					
Phone Number:																	
Contractor Information																	
Contractor Name:																	
Address:				City:				State:				Zip:					
Phone Number:						Email:											
Sign Information																	
Date Applied:						Expected Installation Date:											
Type of Sign (check)						Is the Sign:			New		Replacement						
Billboard		Marquee		Roof		Surface Area:			Sign Length:			Sign Width:					
Canopy		Monument		Temporary													
Combination		Pennant		Wall		Wall Area: (If attached)			Wall Length:			Wall Height:					
Flash		Portable		Lighted													
Freestanding		Projecting		Other		Street Frontage: (in feet)											
If Other: Define Here																	
Number of Existing Freestanding Signs on Site:						Total Area of Existing Freestanding Signs on Site:											
<b>A picture of illustration of proposed sign is required, showing all dimensions.</b> <b>If applicable, please provide design wind load data.</b>																	
Sign Material						Location Information											
Face:						Clearance Above Sidewalk:											
Frame:						Projection from Building:											
Supports:						Zoning District:											
Site Plan             <i>Show Location of sign plus any and all other signs, lot lines, buildings, streets, etc. Include dimensions. Use back if necessary.</i>									Permit Fee								
									Under 40 Sq. Ft. \$5								
									40 to 100 Sq. Ft. \$10								
									Over 100 Sq. Ft. \$25								
									<b>Fee is double if installed Before permit is granted</b> Cash or Check Number:								
Signature of Applicant						Approved by:						Date:					
						Permit Number:											

\*No refund will be issued once permit is issued.\*