

Minutes for the Meeting of the Board of Trustees																							
Date	June 24, 2024		Time	6 pm																			
Location	CG Conference Room		Minutes Prepared By	Alyssa Nordmeyer																			
Members:	<table border="1"> <tbody> <tr> <td>P</td> <td>Phil Jones, Chair</td> <td>P</td> <td>Laurie Everhardt</td> <td>P</td> <td>Jeff Meyers</td> <td></td> <td></td> </tr> <tr> <td>P</td> <td>Ann Henninger Trax</td> <td>P</td> <td>Dr. David Rathe</td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>					P	Phil Jones, Chair	P	Laurie Everhardt	P	Jeff Meyers			P	Ann Henninger Trax	P	Dr. David Rathe						
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Guests:	<table border="1"> <tbody> <tr> <td>Jodi Geerts, CEO</td> <td>Karen Thalacker</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Lara Kyhl</td> <td>Nicole Myers</td> <td>Alyssa Nordmeyer</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Heidi Solheim</td> <td>Kelly Hilsenbeck</td> <td>Kurt Kramer</td> <td></td> <td></td> <td></td> </tr> </tbody> </table>					Jodi Geerts, CEO	Karen Thalacker					Lara Kyhl	Nicole Myers	Alyssa Nordmeyer				Heidi Solheim	Kelly Hilsenbeck	Kurt Kramer			
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Related Documents:	PPT																						

Agenda Items	Discussion/Notes	Action
1. Meeting called to order	<p>Jones called the meeting to order at 5:51 pm.</p> <p>A request was made to amend the agenda to move the closed session to the beginning of the meeting. Motion approved.</p>	
2. <u>Approval of Minutes*</u> <ol style="list-style-type: none"> a. May 28, 2024, Meeting Minutes b. May 28, 2024, Education Meeting Minutes 	<p>Minutes were reviewed and motion was made to approve. Discussion was had and Henninger requested review of a formulary approval from the minutes. Minutes were amended to reflect this change.</p>	<p>1st: Rathe 2nd: Everhardt Motion carried</p>
3. Celebrations		

<p>4. Closed Session *</p> <p>Iowa Code Chapter 21.5.1(l) – Closed session to discuss marketing and pricing strategies or similar proprietary information in a meeting of a public hospital, where public disclosure of such information would harm such a hospital’s competitive position when no public purpose would be served by public disclosure.</p>	<p>Motion was made at 6:00p to move into closed session.</p> <p>Attendees: Jones Rathe Henninger Everhardt Meyers Thalacker Geerts Myers Solheim Hilsenbeck Kramer Nordmeyer</p>	<p>1st: Rathe 2nd: Everhardt Motion carried</p>
<p>5. Open Session*</p>	<p>Motion to move into open session was made at 7:09p</p> <p>No action was taken in closed session.</p>	<p>1st: Henninger 2nd: Everhardt Motion carried</p>
<p>6. <u>C.E.O.’s Report</u></p> <p>a. Metrics b. Report</p>	<p>Discussion was had on the highlights from CEO report provided in the folder.</p>	
<p>7. Medical Staff President Report</p>		
<p>8. <u>Financial and Statistical Report</u></p> <p>a. Financial Presentation ppt.* b. Financial Report c. Cash on Hand</p>	<p>Geerts presented the financials as provided in the folder. Discussion was had. Motion was made to approve.</p>	<p>1st: Meyers 2nd: Rathe Motion carried</p>
<p>9. <u>Finance Committee</u></p> <p>a. Minutes b. Capital Requests i. Birthing Center Beds* c. Capital Report d. Cash Investments & Transfer Report e. Financial Assistance Requests - None</p>	<p>Capital Request for birthing center beds was reviewed as provided in the folder. Motion was made to approve.</p> <p>Reviewed the capital and cash investments and transfer reports as included in the Board folder.</p>	<p>1st: Henninger 2nd: Rathe Motion carried</p>
<p>10. <u>Administrative Reports</u></p> <p>a. CNO Report b. HR Report c. CFO Report d. COO Report e. CCO Report</p>	<p>Admin Reports were reviewed as included in the Board packet. Discussion was had.</p>	

<ul style="list-style-type: none"> f. COSO Report g. CMO Report h. Organization Committees <ul style="list-style-type: none"> i. EOC Minutes – June ii. Policy & Procedure Minutes - June 		
<p>11. Board Quality Committee - None</p>		
<p>12. <u>Medical Staff Committee Reports*</u></p> <ul style="list-style-type: none"> a. Infection Prevention – May <ul style="list-style-type: none"> i. <u>Infection Prevention Risk Assessment FY25*</u> b. Maternity & Child Services – June c. MEC - June d. Outpatient Services Committee – June e. Pharmacy & Therapeutics Committee – June f. Quality Committee – June <ul style="list-style-type: none"> i. <u>Quality Assessment and Performance Improvement Plan (QAPI)*</u> g. RHC Committee – June h. Surgery & Anesthesia Committee – May i. Trauma Committee - June 	<p><u>Infection Prevention Summary</u></p> <p>As individually considered, the Infection Prevention Assessment, the Quality Assessment (QAPI) and the medical staff committee reports were reviewed. A motion was made to approve.</p>	<p>1st: Rathe 2nd: Henninger Motion carried</p>
<p>13. Old Business</p>		

<p>14. New Business</p> <p>a. <u>Strategic Planning Session Agenda 6/28</u></p> <p>b. <u>Organizational Chart 6/2024*</u></p> <p>c. <u>ERP & HCM Solution Agreements*</u></p> <p>d. <u>Initial Appointments*</u></p> <ol style="list-style-type: none"> i. <u>Al-Talla, Alaa ARNP</u> – Provisional, ARNP-Family Medicine, Waverly Health Center ii. <u>Ekechukwu, Eberechi MD</u> – Provisional, Emergency Medicine, Weatherby Healthcare iii. <u>Merritt, Travis MD</u> – Provisional, Radiology, Radiology Consultants of Iowa iv. <u>Patel, Aditi MD</u> – Provisional, Radiology, Radiology Consultants of Iowa v. <u>Sung, Eric MD</u> – Provisional, Radiology, Radiology Consultants of Iowa <p>e. Reappointments</p> <p>f. <u>Updated Provider Privileges*</u></p> <ol style="list-style-type: none"> i. <u>Kelm, Carissa AGNP</u> – Active, ARNP-Family Medicine, Waverly Health Center ii. <u>Lodge, Debra ARNP</u> – Active, ARNP-Family Medicine, Waverly Health Center iii. <u>Vaughn, Rachel AGNP</u> – Active, ARNP-Family Medicine, Waverly Health Center <p>g. <u>Change in Staff Category/Status FPPE – Complete*</u></p> <ol style="list-style-type: none"> i. FPPE Completed <ol style="list-style-type: none"> 1. <u>Lawrence, Todd MD</u> – Provisional (Courtesy), Emergency Medicine, Waverly Health Center ii. Category Change <ol style="list-style-type: none"> 1. <u>Rathe, David DO</u> – Courtesy (Honorary), Internal Medicine & Pediatrics, UnityPoint 2. <u>Torrez, Benajmin DO</u> – Courtesy (Affiliate), Orthopedic Surgery, Cedar Valley Medical Specialists 	<p>Geerts presented the plan for the June 28th Strategy Meeting. Discussion was had.</p> <p>Geerts reviewed the changes to the proposed Org Chart FY24. Discussion was had. Motion was made to approve.</p> <p>Solheim presented the Workday 7-year agreement. Motion was made to approve.</p> <p>Solheim presented the implementation service with Impact in part of the Workday migration and a contingency. Request is for a not to exceed for Impact at 1.75 million and a contingency of (10%) \$160k. Total = not to exceed \$1,910,000.</p> <p>Initial appointments were discussed and reviewed as included in the Board packet. Motion was made to approve.</p> <p>Updated privileges were reviewed. Motion was made to approve.</p> <p>Change in Staff Category/Status were reviewed. Motion was made to approve Lawrence and Torrez.</p> <p>Dr Rathe abstained from voting and a separate motion was made to approve Dr Rathe.</p> <p>Rathe – Update from Courtesy to Honorary Medical Staff Category</p> <p>Torrez – Update from Courtesy to Affiliate Medical Staff Category</p>	<p>Org chart 1st: Everhardt 2nd: Henninger Motion carried</p> <p>Workday 1st: Rathe 2nd: Everhardt Motion carried</p> <p>Impact 1st: Rathe 2nd: Meyers Motion carried</p> <p>Contingency 1st: Rathe 2nd: Henninger Motion carried</p> <p>Initial Appt. 1st: Henninger 2nd: Everhardt Motion carried</p> <p>Updated Priv 1st: Henninger 2nd: Rathe Motion carried</p> <p>Change/FPPE 1st: Everhardt 2nd: Meyers Motion carried</p> <p>Change – Rathe 1st: Meyers 2nd: Henninger Motion carried</p>
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<p>h. Resignations</p> <ul style="list-style-type: none">i. <u>McDonald, Joshua MD</u> – <i>Courtesy, Radiology, Radiology Consultants of Iowa</i>i. Privilege Form Updates - none	<p>Board recognizes the resignations.</p>	
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<p>15. Policy and procedure, formularies, protocols and order sets*</p> <ul style="list-style-type: none"> a. <u>Policy Summary Sheets</u> b. Retire: <ul style="list-style-type: none"> i. Endoscope Processing with Cidex OPA (Surgery) ii. Whirlpool Cleaning and Disinfecting Guidelines (PT) iii. Exercise Challenge Testing (RT) c. <u>Formularies</u> d. <u>Order Sets</u> <ul style="list-style-type: none"> i. New: <ul style="list-style-type: none"> 1. <u>Preop Hysterectomy</u> 2. <u>Preop Hysteroscopy</u> 3. <u>Enteral Feeding</u> 	<p>All policies and procedures, formularies, order sets and protocols were reviewed as provided in the packet. Discussion was had and a motion was made to approve all.</p>	<p>1st: Rathe 2nd: Everhardt Motion carried</p>
<p>16. Adjourn*</p>	<p>Motion was made to adjourn by Henninger at 8:02pm</p>	

Next meeting will be held
 Monday, July 22, 2024
 6:00 p.m.
 CG Conference Room