

Minutes for the Meeting of the Board of Trustees																			
<b>Date</b>	December 2, 2024		<b>Time</b>	6 pm															
<b>Location</b>	CG Conference Room		<b>Minutes Prepared By</b>	Alyssa Nordmeyer															
<b>Members:</b>	<table border="1"> <tbody> <tr> <td>P</td> <td>Phil Jones, Chair</td> <td>P</td> <td>Laurie Everhardt</td> <td></td> </tr> <tr> <td>P</td> <td>Ann Henninger Trax</td> <td>P</td> <td>Dr. David Rathe</td> <td></td> </tr> </tbody> </table>				P	Phil Jones, Chair	P	Laurie Everhardt		P	Ann Henninger Trax	P	Dr. David Rathe						
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<b>Guests:</b>	<table border="1"> <tbody> <tr> <td>Jodi Geerts, CEO</td> <td>Beth Havlovic</td> <td>Joni Poppe</td> <td></td> <td></td> </tr> <tr> <td>Angie Tye</td> <td>Nicole Myers</td> <td>Alyssa Nordmeyer</td> <td></td> <td></td> </tr> <tr> <td>Heidi Solheim</td> <td>Kelly Hilsenbeck</td> <td>Dr Dahlquist</td> <td></td> <td></td> </tr> </tbody> </table>				Jodi Geerts, CEO	Beth Havlovic	Joni Poppe			Angie Tye	Nicole Myers	Alyssa Nordmeyer			Heidi Solheim	Kelly Hilsenbeck	Dr Dahlquist		
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<b>Related Documents:</b>	<u>Meeting folder</u> and <u>Combined PDF</u>																		

Agenda Items	Discussion/Notes	Action
<b>1. Meeting called to order</b>	Jones called the meeting to order at 6:02pm.	
<b>2. Celebrations</b> a. Moments for Mission	Hilsenbeck shared a moment for mission. Cost report has been filed! Joint Commission Lab Survey last week! Workday!	
<b>3. Medical Staff Report</b>	Dahlquist shared that things are moving along. Committee assignments are being reviewed and will come for approval at the December meeting.	
<b>4. <u>CEO Report</u></b>	Geerts provided an update. Discussion was had.	
<b>5. <u>Consent Agenda*</u></b> a. Approval of Minutes i. October 28, 2024, Meeting Minutes ii. October 28, 2024, Education Meeting Minutes	Motion was made to approve the consent agenda.	1 <sup>st</sup> : Rathe 2 <sup>nd</sup> : Henninger Motion carried

<ul style="list-style-type: none"> <li>iii. November 7, 2024, Annual Audit Minutes</li> <li>b. Administrative Reports           <ul style="list-style-type: none"> <li>i. CNO Report</li> <li>ii. HR Report               <ul style="list-style-type: none"> <li>1. Annual HR Report</li> </ul> </li> <li>iii. CFO Report</li> <li>iv. COO Report</li> <li>v. CCO Report</li> <li>vi. COSO Report</li> <li>vii. CMO Report</li> </ul> </li> <li>c. Organizational Committees           <ul style="list-style-type: none"> <li>i. Compliance Committee - Oct</li> <li>ii. EOC Minutes – Nov</li> <li>iii. Policy &amp; Procedure Minutes – Nov</li> </ul> </li> <li>d. Board Quality Committee           <ul style="list-style-type: none"> <li>i. November 26, 2024, Board Quality Minutes</li> </ul> </li> <li>e. Medical Staff Committee Reports           <ul style="list-style-type: none"> <li>i. ED Provider/Emergency Services               <ul style="list-style-type: none"> <li>1. Oct</li> <li>2. Email</li> </ul> </li> <li>ii. Gen Med – Oct</li> <li>iii. Lab Committee – Nov</li> <li>iv. Maternity &amp; Child Services – Nov</li> <li>v. Outpatient Medical Committee – Nov</li> <li>vi. Pediatrics – Nov</li> <li>vii. Radiology – Nov</li> <li>viii. RHC Advisory – Nov               <ul style="list-style-type: none"> <li>1. RHC Annual Program Eval</li> </ul> </li> </ul> </li> <li>f. Policies and Procedures           <ul style="list-style-type: none"> <li>i. Policy Summary Sheet</li> <li>ii. Retire:               <ul style="list-style-type: none"> <li>1. Medical Record Review</li> </ul> </li> </ul> </li> <li>g. Order Set and Formularies           <ul style="list-style-type: none"> <li>i. Formularies - none</li> <li>ii. Order Sets - -none</li> </ul> </li> </ul>		
<p><b>6. <u>Financial and Statistical Report</u></b></p> <ul style="list-style-type: none"> <li>a. Financial Presentation ppt.*</li> <li>b. Financial Report</li> <li>c. Cash on Hand</li> </ul>	<p>Havlovic presented the financials as provided in the folder. Discussion was had. Motion was made to approve.</p>	<p>1<sup>st</sup>: Everhardt          2<sup>nd</sup>: Rathe          Motion carried</p>

# WAVERLY HEALTH

— C E N T E R —

<p><b>7. Finance Committee</b></p> <ul style="list-style-type: none"> <li>a. Minutes</li> <li>b. Capital Report</li> <li>c. Cash Investments &amp; Transfer Report</li> <li>d. Financial Assistance Requests</li> </ul>	<p>Havlovic presented the financials as provided in the folder. Discussion was had.</p>	
<p><b>8. Old Business</b></p>		
<p><b>9. New Business</b></p> <ul style="list-style-type: none"> <li>a. Board of Trustees Description*</li> <li>b. Board Vacancy*</li> <li>c. CVMS Agreement</li> <li>d. Initial Appointments* <ul style="list-style-type: none"> <li>i. <i>Dupic, Elizabeth MD – Provisional, Family Practice, Waverly Health Center</i></li> <li>ii. <i>Solheim, Karla MD – Provisional, Obstetrics &amp; Gynecology, Waverly Health Center</i></li> <li>iii. <i>Wolff, Samantha PMHNP-BC – Provisional, ARNP-Psychiatric &amp; Mental Health, Waverly Health Center</i></li> <li>iv. <i>Vrzak, Staci ARNP – Provisional, ARNP-Emergency Department, Waverly Health Center</i></li> </ul> </li> <li>e. Reappointments - none</li> <li>f. Updated Provider Privileges</li> <li>g. Change in Staff Category/Status FPPE – Complete* <ul style="list-style-type: none"> <li>i. <i>Congdon, David MD – Courtesy (Affiliate), Otolaryngology &amp; Plastic Surgery, Cedar Valley Medical Specialists</i></li> </ul> </li> <li>h. Resignations <ul style="list-style-type: none"> <li>i. <i>Frey, Betsie PharmD – Allied, Pharmacist, Waverly Health Center</i></li> </ul> </li> <li>i. Privilege Form Updates – none</li> </ul>	<p>Board members reviewed the Trustee description. Motion was made to approve.</p> <p>Board reviewed Board Vacancy. Discussion was had on applicants. Motion was made to approve Ronald Flory as the new Board member.</p> <p>Geerts provided an update on the CVMS agreement.</p> <p>Board reviewed initial appointments. Motion was made to approve.</p> <p>Board reviewed change in category/status. Motion was made to approve.</p> <p>Board recognizes the resignation.</p>	<p>1<sup>st</sup>: Rathe 2<sup>nd</sup>: Henninger Motion carried</p> <p>1<sup>st</sup>: Everhardt 2<sup>nd</sup>: Rathe Motion carried</p> <p>1<sup>st</sup>: Rathe 2<sup>nd</sup>: Henninger Motion carried</p> <p>1<sup>st</sup>: Rathe 2<sup>nd</sup>: Henninger Motion carried</p>
<p><b>10. Closed Session *</b></p>	<p>No closed session</p>	
<p><b>11. Open Session *</b></p>	<p>n/a</p>	

# WAVERLYHEALTH

— C E N T E R —

<b>12. Adjourn*</b>	Henninger motioned to adjourn at 7:30pm	Motion carried
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Next meeting will be held  
Monday, December 16, 2024  
6:00 p.m.  
CG Conference Room