

Waverly Public Library Board of Trustees Minutes

August 13, 2024

The Waverly Public Library Board of Trustees meeting was called to order by Diana Blake at 5:15 p.m., August 13, 2024, at the Farmer's Exchange Building in Waverly.

Present: Diana Blake, Ross Helgevold, Jim Janssen, Erin Jones, Bob Wharram, Elaine Main, Linda Podhajsky, and Deanna McCue. Absent: James Perry

Also present: Library Director Sarah Meyer and City Council Representative Ann Rathe

1. Motion by Podhajsky to approve Agenda, seconded by Wharram. Approved.
2. Motion by Main to approve July 2024 Meeting minutes, seconded by Podhajsky. Approved.
3. Financials presented by Budget & Finance Committee. July expenses of note: First month of the fiscal year. Two late arriving June bills should be wrapped into last fiscal year expenses. Noted the cost of cyber insurance. Noted savings of new Atrium book system. Correction to the budget places money in the line for Media. Motion from committee to approve financials. (no second needed) All in favor, approved.
4. Motion from Personnel & Policies Committee, amended to read
"The board shall lead the development of a new, 18 month strategic plan and secure associated costs up to \$500. This plan will gain board approval no later than January 31, 2025, and may remain in effect through June 30, 2026. In addition, during 2025 the board will ensure the development of a 3-5 year strategic plan, with implementation to begin no later than July 1, 2026."
Motion with amendment from committee. All in favor, approved.
5. Board discussed staff recognition.
6. Motion from the Personnel & Policies Committee to approve the **Limited Access Policy** (complying with Chapter 692A of Subtitle 1 of Title 16 of the Code of Iowa) updating language about adjacent facilities. Motion from committee with amendment to include the Bookmobile as library property. All in favor, approved.
7. Director Meyer gave a report on the progress of the construction progress.
8. Motion by Helgevold to approve a contract extension with Studio Melee Architectural firm in the amount of \$15,500. Second Podhajsky. Motion carried. Extension to proceed to City Council for final approval.
9. McCue gave a report on the fundraising campaign.
10. Motion to adjourn by Podhajsky, second Jones. Adjourned.

Respectfully Submitted,
Ross Helgevold