

09 May 2024 Waverly, Iowa Airport Commission

Chaired by Eric Bagelmann. Minutes by Eric Bagelmann

A Call to Order - Start Time 7:02pm

Present - Lee Hinrichs, Dick Palm, Mike Sherer, Irv Swieter, Eric Bagelmann, Justin McGlaun

Absent - Dennis Hansen

B Introduction of Guests - Barb Swieter, Mark Mueller, Issac Moran (McClure via phone)

C Approval of Meeting Minutes

1) *April 11, 2024 Minutes of the Airport Commission*

Motion to approve the *11 April 2024 Waverly Airport Commission Meeting Minutes*: made by Lee Hinrichs, seconded by Mike Sherer. Approved.

D Review Financial Reports & Approve Bills

1) *April Financial Report* - Palm inquired what the \$6,989 under EXPENSES: 6751 Capital Improvements was. McGlaun indicated the total expense is from re-roofing the Electrical Building, \$1,739 (see *12 October 2023, Airport Minutes, Section 3*)(work was completed in September 2023) and the T-Hangar Electrical upgrade \$5,250 (see *13 July 2023, Airport Minutes, Section 8 Interior / Exterior Hangar Lighting Improvements*)(work was completed in November 2023). The expense for the Month to Date, MTD, is \$0.

Members are provided with Revenue, Budget and Treasurer's Reports for Fiscal 2023. These reports are used as comparative documentation for Fiscal 2024.

Motion to approve *April Financial Report*: made by Mike Sherer, seconded by Lee Hinrichs. Approved.

2) *Approve Bills* - No Bills

E Reports & Announcements

The fuel pumps are wired. Tatroe Electric put the pumps on separate circuit breakers. Wires were pulled through and a new conduit was installed via the circuit breaker panel in the engine room. Irv reports the fuel Pumps are in good working order and has had no issues so far.

The 3 agriculture operations in the traffic report were due to avionics work. Traffic numbers were viewed as a little low. April's rainy and windy weather has had an affect. Traffic numbers are expected to increase with better weather.

The erosion control fencing is still in place (see *section 1*). The seeding put in place last Fall is supposed to germinate this Spring. There are areas that will require touching up.

Paint for the South T-Hangar Taxilane needs fixing, again. The Taxilane paint lines continue to come off. McClure has sent a letter to the contractor regarding the problem. McClure believes the issue stems

from prepping the surface by grinding instead of water blasting. McClure will require the contractor to water blast the area, then repaint the markings.

The Waverly Public Library, on April 30th, held one of their Story Hour *Tales Around Town* at the airport's terminal lobby. More than 45 kids, 3-5 years of age, participated.

Fuel price \$6.45/gallon

Waverly, IA Airport Traffic Report 2024

Type	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
Agriculture	0	0	7	3									10
Business	53	79	57	49									238
Training	3	0	76	17									96
Pleasure	17	63	37	34									151
Total	73	142	177	103									495

2024 Waverly, Iowa Airport Monthly Fuel Sales

Fuel	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	YTD
100LL	36,4	492,3	179,6	154,3									862,6

Motion to approve the *Monthly Traffic / Fuel Reports*: made by Lee Hinrichs, seconded by Dick Palm. Approved.

F Unfinished Business

1) *DOT Grant Application for (North) T-Hangar Taxilane Reconstruct Phase 2* - Commission reviewed the Iowa DOT funding application package to send to City Council for approval. Bagelmann asked why are we asking for 82% instead of the full 85%? Issac Moran of McClure Engineering responded that by having a little larger local share participation (\$70,000.00 range) and not asking for the full 85%, the application should look more favorable for State approval. McClure is hoping the State will view this project as part 2 of our taxilane re-construction. Total cost of the project is estimated at \$402,650.00 (100%). The local share amount is \$72,477.00 (18%) and we, the City, are asking the State for \$330,173.00 (82%). The City should hear by July 2024 whether State funding is approved or disapproved. Design is expected to start in late Fall 2024, bid letting early Spring 2025 and construction starting Summer 2025. The design calls for all concrete which will provide for greater shedding of water away from the taxilane and the T-Hangars. City Council will vote on the application at the 20 May 2024 meeting.

Motion to approve sending the *FY 25 Airport State Application Package to Reconstruct the North T-Hangar Taxilane* to City Council for approval: made by Lee Hinrichs, seconded by Dick Palm. Approved.

G New Business

1) *Fly-in Breakfast - Schedule and Rates* - The Fly-In Breakfast, hosted by the Waverly Lions, is scheduled for the 3rd weekend in July coinciding with heritage days. As of this meeting, there are no aircraft participating to provide rides. Barb is waiting for a call back from an operator. The Fly-in Breakfast this year occurs at the same time as RAGBRAI (July 20-27) and EAA's (Experimental Aircraft Association) AirVenture in Osh Kosh, WI (July 22-28). Last year, 902 people were served at the breakfast (see *10 August 2023, Airport Minutes, Section 5, Fly-In Breakfast - After Event Review / Discussion*).

H Tabled Items - None

I Project Status Report

Taxiway 11 Connector Project - From the January Airport Commission Meeting Minutes; *The project is still open and cannot be closed out. There is a Department of Natural Resources (DNR) storm water permit requiring the vegetation to be 70% established.* This Statement will remain in the minutes until the project is closed out.

J Group Discussion

Calendar - Future Action Items - The Fly-In Breakfast is the only item on the calendar for June.

K Adjournment - Motion to adjourn: made by Mike Sherer, seconded by Lee Hinrichs. Approved.

End Time 7:35pm